



**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF THE AY 2021 – 2022 I QUARTERLY MEETING**

**VENUE:** Gmeet – meet.google.com/zkq-umew-jmh

**MEETING DATE:** 27/09/2021

**TIME:** 12.15 P.M – 1.30 P.M

**Chair Person:** Dr. S. Geethalakshmi, Vice Chancellor

**AGENDA:**

1. Protocols followed or planned to follow for online teaching and learning as well as students feedback on online teaching.
2. Methodology adopted or planned to adopt for attaining the outcome in Competency/ Outcome Based Education

Director- IQAC

Dr. K. Balasubramanian

Dr. K. Balasubramanian

Professor-Department of Mechanical Engineering

Director - Internal Quality Assurance Cell (IQAC)

Dr. MGR Educational and Research Institute

Chennai-600 095

Tamilnadu, INDIA

Vice Chancellor

Dr. S. Geethalakshmi



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**MINUTES OF MEETING**

Respected Vice Chancellor and Chairperson IQAC **Dr. S. Geethalakshmi** started the AY 2021- 22 I-University meeting and welcomed all members to the First Quarterly meeting. She gave a brief note regarding the department wise output requirement and stressed on the need to work towards improving the quality of the Institute.

**Dr. D. Viswanathan**, Rector – R&D gave his suggestions

- Organise Standardisation of Online Teaching tools ( ICT tools)
- Concentrate on Teaching- Learning Management system.

and also need for guidelines to improve the quality of Education.

**Dr. K. Balasubramanian** Director – IQAC delivered the presentation about the initiatives that are taken by IQAC and the outcome of the fixed agenda.

S.No	Agenda Discussion topic in the 2021- 2022 I - Quarterly meeting	Outcome
1.	Protocols followed or planned to follow for online teaching and learning as well as students feedback on online teaching.	<p><b>Director – IQAC Presented</b></p> <p>The protocols that are followed for online teaching which was prescribed by UGC (from all Department IQAC meeting minutes), and also asked all Faculty Deans to form the <b>Student Safeguarding Advisory Committee</b> as well as to get an approval from Vice chancellor.</p> <p>Regarding <b>Student’s feedback</b> on online teaching, the questionnaire was prepared for E&amp; T/ H&amp;S and Medical Sciences separately after IQAC quality circle members meeting. As per Department IQAC meeting minutes received, the students are well satisfied with the online teaching learning pedagogy.</p>
2.	Methodology adopted or planned to adopt for attaining the outcome in Competency / Outcome Based Education	<ul style="list-style-type: none"> <li>• As per the Departmental IQAC meeting minutes, it was observed that E&amp;T are adopting plans to track their OBE.</li> <li>• Faculty of H&amp;S and HMCT are planning to implement plans to track OBE from the current semester.</li> <li>• For Medical Sciences, they are following</li> </ul>

Director- IQAC

**Dr. K. Balasubramanian**  
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Professor-Department of Mechanical Engineering  
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		Competency Based Education and they follow assessment protocols as per MCI
3.	Others	<ul style="list-style-type: none"><li>• Presented on Benchmark targets for the current AY</li><li>• Implementation of Activity based IQAC with 89 Criteria related Activity</li></ul>

**Mr. T.G. Balachandran**, Senior Director (Institution Governance Committee) asked

- Conduct of Online labs through Virtual Labs.
- Quality Standardisation of Online Class

And also stressed on the importance of getting a quality certification for the conduct of online classes which might be an added advantage.

**Dr. V. Cyril raj**, Addl. Registrar – Admin (Staffs & Students)

- Need for the macro level committee to meet once a month on the stipulated date.
- Need for substantial planning and implementation.
- Need for the NAAC criteria co-ordinators to be mapped with the macro level team.
- Availability of all the experiments in LMS

**Advisor – Dr. Mehata**

- Need to strengthen R&D by bringing in socially relevant and application oriented projects.

**External Member – Dr. C. Uthayakumar**

- Need to conduct Programs on OBE and CBCS and recommended two members namely Dr. Abdul Khader and Dr. Asokan.

Respected Vice Chancellor and Chair Person IQAC concluded with closing remarks where she mentioned that all the points that have been discussed will be taken to the higher authorities and necessary action plans will be implemented.

Director- IQAC

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**Dr. M.G.R.**  
**EDUCATIONAL AND RESEARCH INSTITUTE**  
**14 MEDICAL COLLEGE**



**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF THE 57<sup>TH</sup> - 2021 QUARTERLY MEETING**



Director- IQAC

*[Handwritten Signature]*

**Dr. K. Balasubramanian**

Professor (Department of Information Technology)  
 Director - Internal Quality Assurance Cell  
 Dr. MGR Educational and Research Institute  
 Chennai-600 076  
 Tamil Nadu, INDIA

Vice-Chairman

*[Handwritten Signature]*

**Dr. S. Chandrasekaran**



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**Agenda - 2**

- Methodology adopted or planned to adopt for attaining the outcome in Competency/ Outcome Based Education

Faculty	Methodology adopted/ planned to attain outcome in OBE
E&T	Faculty of E&T are already doing CO - PO mapping to track their outcome
H&S	Faculty of H&S are planning to implement the CO - PO mapping from the current semester to have a track on their outcome
HMCT & Denovo courses	Faculty of H&S are planning to implement the CO - PO mapping from the current semester to have a track on their outcome
Health Sciences	According to NMC guidelines, to achieve the competency based education Faculty of medical sciences designed & implements a new curriculum with Foundation course ( skill module, professional skill development etc.), ATCOM (Attitude, Ethics, Communication) module, ECE(Early Clinical Exposure) & Elective module.



Director- IQAC

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Meeting Date and Time: 27/09/2021 @ 12.15 P.M

Members Present for the meeting collected through Google form collected during meeting.

Name of the Faculty	Department	Designation
Dr. S. Geethalakshmi	Vice Chancellor	University
Dr. Ravichandran	Pro VC	University
Dr. C.B. Palanivelu	Registrar	University
Dr. D. Viswanathan	Rector	University
Dr. V. Cyril Raj	Addl. Registrar – Admin ( Staffs & Students)	University
Dr. K. Balasubramanian	Director	IQAC
Ms. Aparna K	Chemistry	Assistant Professor
Mrs.SujithaJebarose	Nursing	Assistant professor
Dr.M.Ganesan	Mechanical Engineering	Joint Registrar
Brindhaa ARS	Department	Student
Dr. K. Rajan	E&T/Mechanical	Prof/HOD
Dr. Keerthi Narayan V	Thai Moogambigai dental college and hospital	Assistant Professor
Dr. K. Sudhaman	E&T / ECE Department	Associate Professor & Deputy Head
DR.C.V.SENTHIL NATHAN	PHYSIOTHERAPY	PRINCIPAL
Dr. S. Bhuvaneshwari	E&T/EEE	HoD
Dr M.K.Karthikeyan.	Dental Surgery	Additional Principal and - HOD
Dr. J. Revathy	Dept. of English	Assistant Professor
Dr. Preetha Mary George	Physics	Associate Professor
Dr.J.Sridevi	Management Studies/ Financial planning	Professor
Dr. M.V.L.Kumari	H&S/ Physics	Assistant professor

Director- IQAC

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Dr.N.Ethiraj	Engineering & Technology/Mechanical	Dean -E&T
Dr. Swatha	Architecture	Dean
Saranya Dhanapal	Department of conservative dentistry and endodontics	Reader
Dr Navina Ravindran	Dental/ Periodontics	Senior lecturer
Dr.S.VEENA @ KIRTHIKA	PHYSIOTHERAPY	JOINT REGISTRAR
Ms Iyswarya Raghavi	Hotel Manegement and Catering Technology	Assistant Professor
Ms.J.Jothi	English	Assistant Professor
C. Madhavi	Management	Professor
Dr.T.Johnson	Mathematics	Professor & Head
Dr.K.Sheela	Prosthodontics (Dental)	Reader
Mrs. Aditi Ganesh Athreya	Psychology	Assistant Professor
Dr.A.R.Arunachalam	H&S/CS	Dean(Academic)/HeD
Dr.Kalpana Devi.V	Faculty of Allied Health Sciences	Principal i/c
Dr.K.J.Sharmila	Biotechnology	Assistant Professor
Dr.M.Bagirathi	FOMS	Assistant Professor
Dr.S.VALLIAMMAI	H&S/ CHEMISTRY	HoD
Dr.N.Harikrishnan	Faculty of Pharmacy	Principal
Mr.T.Sivabalan	Mechanical Engineering	Assistant Professor
Mr.N.Lakshminarayanan	ECE	Assistant Professor
Prof. Dr. N. Rajeswari	Law	Professor
Dr. M. Chandrasena Rajeswaran	English	Professor and Head
Dr.G.Brindha	Faculty of management studies	Prof and head
Ms. V. SARALA DEVI	Computer Applications	Assistant Professor
Dr. K. Geetha	Faculty of Education	Principal
Dr. R. Jayam	Human Resource Management	Prof & Head

Director- IQAC

Dr. K. Balasubramanian

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Dr Hema VH	Faculty of Nursing Dr MGR Educational Research institute	Principal
Dr.P.Udhaya Kala	Chemistry	Dean chemistry
Dr. Rajnish Shital Borkar	ACS Medical College and Hospital	Professor and HOD
Dr. G. Bhavani	Faculty of AHS	Associate professor
Vinoth kumar R	Dental	Reader
Ms.M.Mahmuda Begum	H & S / Fashion Design	HoD
Dr.P.SENTHAMIZH PAVAI	Faculty of Education	Assistant Professor
Dr.V. AGALYA	ECONOMICS	ASSISTANT PROFESSOR & HEAD
Dr. Sreedevi J	Dental	Senior lecturer
Mrs. M. Devi	Faculty of pharmacy	Assistant Professor
MS. D. Kavitha	French faculty	Assistant professor
DR.S. GEETHA	CSE	HEAD
Gayathri G	Faculty in Dept of oral and Maxillofacial Surgery	Associate professor
Dr Depaa RA B	E&T Civil Engineering	Deputy HoD
Mrs. GOMATHI NAGAJOTHI	E&T, Civil	Deputy Dean
Dr.Amutha	Oral Pathology	Senior lecturer
Dr.N.Kanya	E&T/ HoD	Addl Dean E&T/HoD IT
A. V. Sekhar	HMCT & De-Novo Courses	Senior HOD

Director- IQAC

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